

Process Work Institute offers many public courses and workshops year round. We offer online registration and payment for these courses. **NOTE: Registrations are not submitted without payment. If you are unable to pay online, please call our office to register for courses (503)223-8188

1. On our Public Courses and Workshops page, scroll down to the list of terms. Click on the term that you are interested in taking courses during.



2. Browse the courses. For a course you'd like to register for, click on the title or the "View Details" button.

Но	w Can We Learn Whe	n Learning Is Difficult?
	 m September 10, 2016 0 10:00 am - 7:00 pm 	 m September 10, 2016 ⊙ 10:00 am - 5:00 pm
	⊙ 10:00 am - 7:00 pm 🛄	⊙ 10:00 am - 5:00 pm 🛄

3. All attendance options available will be shown. This may include distance options or early registration pricing, if available. Select the quantity of registrations you'd like to make for the attendance option of your choice. Then click on "Add to Event Cart".

\$108.00 (USD)	0 •
¢109.00	
\$108.00 (USD)	0 🔻
\$120.00 (USD)	Goes On Sale September 15, 2016
\$120.00 (USD)	Goes On Sale September 15, 2016

4. If you'd like to register for more courses, click on the "Return to Events List" option. If you are finished selecting courses, click on the "Proceed to Registration" option. If you'd like to review what courses you've selected, click on the "View Event Cart" option.

R	€ 1 item was successfully added for this event.
R	
re	Return to Events List Proceed to Registration > G
13	pte
Ve	G
	There is currently 1 item in the Event Cart.
	📜 view Event Cart
3,	
15	

5. Once you have proceeded to the registration page, you will be prompted to enter basic information for each registration and attendee. If you have registered someone other than yourself, please be sure to enter their information in the extra attendee spots. When completed, click on "Proceed to Payment Options"

Qty	Price	Total
1	\$108.00	\$108.00
	Qty 1	.,

6. A final summary of course registrations will be shown for review. If you have a Membership code, you may enter it next to the "Submit Promotion Code" button. To apply the code, press the "Submit Promotion Code" button.

Registrations: 1			
Name and Description	Price	Qty	Total
Unpredictable You: The Art of Your "Childmind"			
Early Registration - In Person: (For Unpredictable You: The Art of Your "Childmind")	\$108.00	1	\$108.00
		Total	\$108.00
Aethod of Payment			

7. Press the radio button next to the PayPal logo and click on "Proceed to Finalize Registration". You will be taken to a PayPal invoice where you can pay using either a PayPal account or a credit/debit card.

Have a PayPal account? Log in to your account to pay	PayPa
Don't have a PayPal account	
Pay as a guest now, sign up for Pay	Pal later

Complete the payment information and click "Continue" to finalize payment and finish the registration process.
 **NOTE: Registrations are not submitted without payment. If you are unable to pay online, please call our office to register for courses (503)223-8188.